

Are you ready to lead?

FIRST TIME LEADER WORKSHOP

December 13 • River Center at Saluda Shoals in Columbia, SC

FOR THOSE WHO KNOW THAT BEING A LEADER
MEANS MORE THAN GETTING A CORNER OFFICE.

DO YOU HAVE THE SKILLS TO SUCCEED?

Unfortunately, 47 percent of new supervisors receive no supervisor training. The rest, train for success! First time managers who receive tools, skills and training become effective leaders. They go on to foster engaged and productive teams and drive great results for their organizations. Their impact is contagious. They meet their goals, project positive behaviors and have less turnover within their teams.

Receive 10% off the total cost
when you sign up three or more
employees from the same company.

WHY TRAIN NOW?

- Leadership skills are often honed and shaped in the first two years.
- You'll be better prepared for your new role.
- You'll understand how and why certain practices are needed for your success.
- You'll get a chance to practice and experience basic management and supervision skills that build rapport, accountability and foster continual learning.
- Your success rate as a first time leader will be improved.

Get the tools you'll need to succeed in your new role.

Common Concerns About the Transition to Leadership

- Moving from peer to manager
- Managing others in addition to managing yourself
- Developing the soft skills in addition to the hard skills
- Expressing confidence and gaining respect

Understanding Your Role

- Leadership
- Use of authority

The Four Cornerstones of Solid Management Practices

- One-on-ones
- Feedback
- Coaching
- Assigning tasks and delegation

The Four Communication Skills New Leaders Need to Master

- Goal setting
- Redirecting
- Praising
- Project/Goal wrap up

Situation Driven Leadership

- Motivate according to skill level
- Manage during times of personal crisis

December 13
9:00 a.m. – 4:00 p.m.
Cost: \$250
To register, email
virginia.trotman@firstsuneap.com

